

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

AQAR for the year

2014-2015

I. Details of the Institution

1.1 Name of the Institution

RAJESWARI VEDACHALAM GOVERNMENT ARTS COLLEGE.
CHENGALPATTU

1.2 Address Line 1

RAJESWARI VEDACHALAM GOVERNMENT ARTS COLLEGE

City/Town

CHENGALPATTU

State

TAMIL NADU

Pin Code

603001

Institution e-mail address

rvgovtartscollegecpt@gmail.com

Contact Nos.

044- 27431257, 044-27427816

Name of the Head of the Institution:

DR. G.NATARAGAN

Tel. No. with STD Code:

044- 27431257, 044-27427816

Mobile:

9486726066

Name of the IQAC Co-ordinator:

DR. N.VASANTHI

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCOGN 18879)

OR

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.50	FEB 2005	FEB 2005-FEB 2010
2	2 nd Cycle	B	2.75	FEB 2013	FEB 2013-FEB 2018

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR - 2010-2011 AND 2011-2012 SUBMITTED ON 22.08.2012
- ii. AQAR - 2012-2013 SUBMITTED TO NAAC ON 26.09.2013
- iii. AQAR – 2013-2014 SUBMITTED TO NAAC ON 12.09.2014

1.9 Institutional Status

University	State	<input checked="" type="checkbox"/>	Central	<input type="checkbox"/>	Deemed	<input type="checkbox"/>	Private	<input type="checkbox"/>
Affiliated College	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>				
Constituent College	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>				
Autonomous college of UGC	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>				
Regulatory Agency approved Institution	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>				

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution	Co-education	<input checked="" type="checkbox"/>	Men	<input type="checkbox"/>	Women	<input type="checkbox"/>
	Urban	<input checked="" type="checkbox"/>	Rural	<input type="checkbox"/>	Tribal	<input type="checkbox"/>
Financial Status	Grant-in-aid	<input type="checkbox"/>	UGC 2(f)	<input checked="" type="checkbox"/>	UGC 12B	<input checked="" type="checkbox"/>
	Grant-in-aid + Self Financing	<input type="checkbox"/>	Totally Self-financing	<input type="checkbox"/>		

1.10 Type of Faculty/Programme

Arts	<input checked="" type="checkbox"/>	Science	<input checked="" type="checkbox"/>	Commerce	<input checked="" type="checkbox"/>	Law	<input type="checkbox"/>	PEI (Phys Edu)	<input type="checkbox"/>
TEI (Edu)	<input type="checkbox"/>	Engineering	<input type="checkbox"/>	Health Science	<input type="checkbox"/>	Management	<input type="checkbox"/>		
Others (Specify)									

1.11 Name of the Affiliating University (*for the Colleges*)

UNIVERSITY OF MADRAS

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="Nil"/>		
University with Potential for Excellence	<input type="checkbox"/>	UGC-CPE	<input type="checkbox"/>
DST Star Scheme	<input type="checkbox"/>	UGC-CE	<input type="checkbox"/>
UGC-Special Assistance Programme	<input type="text" value="√"/>	DST-FIST	<input type="checkbox"/>
UGC-Innovative PG programmes	<input type="checkbox"/>	Any other (<i>Specify</i>)	<input type="checkbox"/>
UGC-COP Programmes	<input type="checkbox"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="9"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="1"/>
2.3 No. of students	<input type="text" value="4"/>
2.4 No. of Management representatives	<input type="text"/>
2.5 No. of Alumni	<input type="text" value="5"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="3"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="1"/>
2.8 No. of other External Experts	<input type="text" value="2"/>
2.9 Total No. of members	<input type="text" value="25"/>
2.10 No. of IQAC meetings held	<input type="text" value="5"/>

2.11 No. of meetings with various stakeholders: No. Faculty
Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No
If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

1.LEGAL AWARENESS AND CAPBILITY BULDING FOR STUDENDS FUNDED BY RAGIV GANDHI NATIONAL INSTITUTE FOR YOUTH DEVELOPMENT
2. TWO DAYS KAYAKALPA YOGA TRAINING FOR GIRLS

2.14 Significant Activities and contributions made by IQAC

1. IQAC of our college work with the college administration hand in hand in all the activities in the college.
2. IQAC has taken steps and implemented to connect all the departments with high speed internet.
3. With the financial support of the RGNIYD, Sriperumpudur, Tamil Nadu IQAC our college conducted two days programme on youth development.
4. The IQAC of our college conducted one day yoga training for the well being of the students.
5. The rain wate harvesting was enhanced in our campus on the advice of IQAC.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

PLAN OF ACTION	OUT COME
1. Introduction of SMART CLASS, to give advanced learning opportunities to our students.	1 .Students of B.A English, B.Sc computer Science, B.Sc Chemistry and B.Sc Maths were introduced in this concept, it will be improved further in coming years.
2. Training for “STUDY ABROAD” scheme by Tamil Nadu Government to pursue training for six months at esteemed universities in UK.	2. Regular soft skill courses were conducted to improve the fluency in English with the help and support of our staff members as well as experts appointed by Government of Tamil Nadu. Students of M.Sc Chemistry and M.Com have attended the screening test for this programme and cleared the first round
3. Employability training for students	3. This year 11 companies including INTEL and BSNL companies came to our campus for offering training. Students have participated enthusiastically and benefitted.
4. New courses	4. During the academic year 2014-2015 BCA and B.A Political Science in Undergraduate level and M.Sc Computer Science, M.Phil in Chemistry, English, History and Tamil and Ph.D English and Tamil have been allotted to our college by the Government.
5. Construction of 14 new class rooms	5. The work is completed and the opening ceremony is expected soon.
6. Construction of toilets and sanitary facilities.	6. The work has been completed and the facilities were opened to the student in October 2014.
7. Seminars and workshops.	7. All the Departments of our college have conducted one day seminar to motivate our students to go for higher studies and create awareness about the important of research and various funding agencies for financial support to do research.
8. Major and Minor projects.	8. Due to the constant encouragement given by the Principal, Staff members from the Department of Chemistry, Zoology, English and Tamil have got minor projects and Department of Physics has got both major and minor projects.
9. Job training for students by Companies located close to our college.	9. During this year our college placement cell have taken many steps and invited many companies for giving regular training for better job opportunities.

10. Infrastructure Development	10. Electrical line, Drainage system and water facilities of the campus have been renovated. To improve the greenery of the campus saplings have been planted.
11. Participation in inter collegiate Sports and events	11. Our students have got First prize and trophy in inter collegiate foot ball competition conducted in our college during the academic year. Many of our students have in more number of sports and cultural activities throughout the year and got prizes.
12. Character building efforts	12. We stress upon Character building along with curricular development. For the holistic development and stress free life of a student, the IQAC of the college has conducted two programmes on Legal awareness and capability building and Kayakalpa Yoga training

** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD		2		
PG	4	1		
UG	7	2		
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others M.PHIL		4		
Total	11	9		
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	9
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Our Institution is non autonomous and directly under the control of University of Madras. The University conducts regular board of Studies meeting to upgrade and update the syllabus to provide students to pursue higher studies in India and abroad and also to succeed in various State/National Tests

1.5 Any new Department/Centre introduced during the year. If yes, give details.

1. BCA- BACHALOR OF COMPUTER APPLICATIONS
2. BA – POLITICAL SCIENCE

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	56	43	13		

2.2 No. of permanent faculty with Ph.D. 31

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	8	5	1						9	5

2.4 No. of Guest and Visiting faculty and Temporary faculty 5 - 18

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	2	9	11
Presented papers	3	10	14
Resource Persons	2	1	3

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Teachers teach the subjects through LCD Projector, Internet, Models. Experts are invited from various fields to teach subject as well as soft skills and other relevant skills. We hope all these steps and training would make our students as a holistic personality.

2.7 Total No. of actual teaching days during this academic year 180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) Cycle test, university model exam both theory and practical are conducted

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 5

2.10 Average percentage of attendance of students 75%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA ENGLISH	98		4	10	10	25
BA TAMIL	50		22	18	-	80
BA HISTORY	146		16	70	11	66
B.SC COMP SCIENCE	21	3	5	-		38
B.SC MATHS	47	7	26	3		77
B.SC CHEMISTRY	46	6	30	-		78
B.COM	91		82	1		92
M.A ENGLISH	20		4	2		30
M.A HISTORY	18		16	2		100
M.SC CHEMISTRY	15	2	8	-		67
M.COM	20		18	1		95

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

IQAC constantly motivate constantly encouraging the staff members to utilize the latest teaching aids and internet facilities for teaching. Considerable utilization in this regard is achieved wherever possible. This will be intensified in coming years.

Apart from the regular tests and seminars, quiz and interaction by the students are encouraged. In the CBCS system the University has allotted specific marks in the internal evaluation. All the students must give seminars in their regular course. Such an initiation makes the students to refer library book and collect in formations using the internet which enhances their learning in different aspect.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	18
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	08
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	01
Seminar	08

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	17	07		01
Technical Staff	04			

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Our Institution already have 7 UG and 4 PG Programmes. In this year 2014-15 we are expecting M.Phil and Ph.D., in the Department of Tamil and English. Hence we hope in future the research activities in our institution will grow considerably. Many of the departments have become PG departments and many of our staff members have applied for guideship. Few of our staff members are already having guideship in various universities and guiding nearly 40 students at present. When the University of Madras give the consent for guide ship many number of staff can guide more number of students.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number		1	3,07,680	
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		2	5,80,000	
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	5	2	
Non-Peer Review Journals		80	
e-Journals			
Conference proceedings		30	

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2013-15 2014-15	DST UGC	Rs.6,00,000 Rs.3,07,680	Rs.5,50,000 NIL
Minor Projects	2014-15 2014-15	UGC UGC	Rs.3,75,000 Rs.2,05,000	Rs.2,50,000 Rs.1,80,000
Interdisciplinary Projects				
Industry sponsored	2014-15	NEAC	Rs.13,000	Rs.13,000
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other(Specify) Workshop	2014-15	RGNIYD TNSCST TANSCHE	Rs.1,50,000 Rs.1,00,000 Rs.10,000	Rs.1,20,000 Rs.1,00,000 Rs.10,000
Total			Rs.17,60,680	Rs.11,23,000

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number		1			1
Sponsoring agencies		CICT			TANSCHE

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year - NIL

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
 National level International level

3.24 No. of Awards won in NCC:

University level State level
 National level International level

3.25 No. of Extension activities organized

University forum College forum
 NCC NSS YRC

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

NATIONAL SERVICE SCHEME (NSS)

NSS is active throughout the year. The following programmes are conducted during 2014-15.

S.No.	Date	Programme	Place
1	28/04/2014	Voters Right Awareness	College campus
2	05/08/2014	Blood donation camp in association with Government Medical College, Chennai-3.	College Campus
3	22/09/2014	Valar Illam paruvathinarkkana kalvi in Association with RUSEC ,Chengalpattu	College campus
4	02/10/2014	Prime Minister –Swatch Bharath (cleanliness Programme) in association with southern Railway- Chengalpattu	Chengalpattu Railway Station
5	17/10/2014	Dengue Fever awareness Rally in association with Chengalpattu Municipality	Chengalpattu Town
6	29/10/2014	Tree Plantation	College Campus
7	01/12/2014	Worlds Aids Day Awareness	College Campus
8	10/12/2014	World Human Rights day	College Campus
9	12/12/2014	Tree Plantation in association with IRCS, Chengalpattu	College Campus and Anna nagar Chengalpattu

10	24/01/2015	National Voters Day Oath	College Campus
11	30/01/2015	Campus cleaning work	College Campus
12	20/02/2015	Chief Minister of TamilNadu-Birthday & Personality development Programme in co-ordination with State NSS cell	Nehru Stadium
13	21/02/2015	A documentary Film on Road safety Awareness in association with GMR group Chengalpattu Branch	College Campus
14	04/03/2015	AIDS Awareness in Association with CMC (Lecture delivered by HIV positive Women)	College Campus
15	16/03/2015	H1N1 Swine Flu Awareness in association with Tamilnadu State Health society ,Chennai	College Campus
16	20/03/2015 &21/03/2015	First Aid training in association with Indian Red Cross society , Kanchipuram district Branch, Chengalpattu	College Campus
17	31/03/2015	NSS-Women's Dy Celebration	College Campus

NCC ACTIVITY OF OUR COLLEGE DURING THE YEAR 2014-2015

Throughout the academic year 2014-2015 our college NCC was actively involved in various activities.

During this year 67 smart NCC cadets from I year B.A, B.Sc and B.Com classes were enrolled. They participated actively in the regular NCC parade along with the old cadets conducted in all Saturdays from 8.00 am to 12 noon. The cadets were trained by regular army personnel in drill and weapon training apart from the regular lecturer classes. Combined annual training camps were conducted four times for TSC and RDC selection at the NCC head quarters, Kancheepuram. 13 Students attended the camp. NCC has involved in regular campus cleaning. To make our campus Green, new saplings were planted.

Our NCC cadet CUO D.Suganya III B.A Eng. Lit has participated and was selected in the TSC and IGC camp held at Trichy from 4.8.14 to 13.8.14. She got Gold medal and cash award from Director General of NCC, Delhi. Our cadet Senior Under officer N.Vinoth Kumar II B.A attended the inter group competition for pre RD selection at Palamkottai from 27.9.14 to 6.10.14.

A national integration camp was held at Jeppiar college, Kunnam, from 2.1.15 to 13.1.15 and three of cadets participated in this camp.

Our cadet S.Manivannan attended the ALC camp held at Ahmedabad from 13.1.15 to 24.1.15 and CUO S.Mohanavel has attended advanced leadership camp at Agra from 27.12.14 to 7.1.15.

Our NCC cadets SGT S.Manivannan, L/CPL S.Boopath, SGT A Kamaldas SGT K.Prabhakaran. CPL S.Sathish Kumar, CPL M.Selvam, L/CPL R Ruthra Kumar , CDT P.Soundraraj, CDT K.Sugumar and CDT A.Ganesan have attended the army attachment camp at Segunderabad.

Our cadet R.Suganya has attended the Zonal Shooting camp held at Paramathi Vellore, in Namakkal District.

10 NCC cadets of our college has attended the national games camp held at Udumalpet from 25.8.14 to 3.9.14.

Our colleges cadets have participated in the International Day of Yoga celebration on 21.6.15 at NCC head quarters at Kancheepuram.

Our NCC cadets have appeared for B and C certificate examination and the results are awaited.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	8.29acres			8.2acres
Class rooms	30	10	State Government	40
Laboratories	6	2	State Government	8
Seminar Halls	1			1
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	2	1	UGC FUND	3
Value of the equipment purchased during the year (Rs. in Lakhs)	4.375 2.2	3.97	UGC FUND STATE FUND	10.545
Others				

4.2 Computerization of administration and library

We have digitalised library. The librarian with an assistant helps our staff and students by giving books in all working days. They have proper schedule for each department. Shift II students and staff also make use of the library. The books can be easily accessed either by the name of the author or by the title of the book.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	50621	Rs.1.05 crore	368	Rs.50,000	50989	Rs.1.1Crore
Reference Books						
e-Books						
Journals	6	Rs.11000			6	Rs.11,000
e-Journals	1				1	
Digital Database	1				1	
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	64	18	4	Nil	25	1	15	1(LIB)
Added	5	3				1	1	
Total	69	21	4	Nil	25	2	16	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Upgradation (Networking, e-Governance etc.)

Knowing the background of the I year students ,we are regularly giving computer and internet access, training through CLP (Computer Literacy Programme) The Director of Collegiate Education every year conducts examination after the training and issue valuable certificate.

Last year Government of Tamil Nadu has conducted three days training in e governance and computing skills to the staff. All our staff members are greatly involved themselves and benefitted. Apart from this our CLP and staff members of Computer Science support the staff members in this regard whenever required.

4.6 Amount spent on maintenance in lakhs :

i) ICT

NIL

ii) Campus Infrastructure and facilities

Rs.20,00,00

iii) Equipments

Rs.6000

iv) Others

NIL

Total :

Rs.20,06,00

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Through out the academic year IQAC contributed by providing ideas and assistance. We work out along with various support services such as NSS, NCC, YRC, Examination cell, Women Cell, Consumer Awareness Centre, Anti Ragging Committee and Placement Cell by which we provide all the necessary awareness and support for the comfortable learning atmosphere.

5.2 Efforts made by the institution for tracking the progression

We are following tutorial system in our institution. In this system each staff member is allotted particular number of students to provide individual attention and care throughout their courses. Our students from various backgrounds utilise the support for a balanced stay with proper guidance.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1547	148	40	--

(b) No. of students outside the state

NI

(c) No. of international students

NI

Men	No	%	Women	No	%
	628	36.15		1109	63.85

Last Year (2013-14)						This Year(2014-15)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
	622	15	945	16	1596	7	657	18	978	18	1687

Demand ratio =No.of applications received/no.of candidates admitted=4856/597=1:8

Dropout % =23/1710=1.35%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

SLET/NET COACHING IAS TRAINING, BANK , TNPSC, RRB,VAO COACHING

No. of students beneficiaries

33

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

Our college has active Counselling and Career Guidance cell. They expose the students for the various career development opportunities by giving training as well as awareness programmes.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
3	350	39	26

5.8 Details of gender sensitization programmes

Our students are lack of general awareness. In order to fill this gap and make them sensitive to overcome their day to day problems in the society. Various cells constituted in our college regularly conducts awareness programmes on legal support, harassment free existence, consumer awareness, health awareness, preventive care, yoga, capability building, skill development and employability. I

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	1336	Rs.3937587.00
Financial support from other sources	168	Rs.336000.00
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

1. Based on our experience and conversation with our students we understand that the major grievance among the students is the lack of communication skill in English .Courses has been conducted to enhance the soft skill such as spoken English and personality Development.

2. Drinking water request of the students is addressed and redressed.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

This is purely Government Institution run by Government of TamilNadu. Our institution is located in rural area. All our students are coming from socially and economically backward area. Most of our students are first generation learners and so they are going to be first graduate in their family. In order to make them to succeed in their studies, the fee structure is almost free for them. The government is giving scholarship It also gives free bus pass, free lap top, free insurance, free health camps and endowment prizes so that they will not face any monetary burden while they pursue their studies. The foremost mission of the institution is to give value education to the students.

6.2 Does the Institution has a management Information System

Our institution is purely under the direct control of Government of Tamil Nadu .However the college has internal council members headed by the principal and all heads of the department as members. They often meet to make decisions in all aspects for the welfare of the college and students.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Our Institution is non autonomous and directly under the control of University of Madras. The University conducts regular board of Studies meeting to upgrade and update the syllabus of highest quality in order to pursue higher studies in India and abroad and also to succeed in various State/National Tests

6.3.2 Teaching and Learning

Proper time-table is prepared as per the UGC norms and followed very strictly. Traditional method of teaching using Chalk and Board is followed. However, Teachers teach the subjects through LCD Projector, Internet and Models. We have language lab where we take our students to do all the internet oriented learning. This is very useful for them to update the subject. To make the learning as a complete one interaction of students is encouraged. Regular class tests, quiz, internal tests are conducted to make the learning as easier and complete one.

6.3.3 Examination and Evaluation

Our college is affiliated to University of Madras. University of Madras conducts Semester pattern examination. It evaluates through central valuation and gives results. However under the CBCS internal assessment is done carefully by the staff members by awarding marks as per the university instructions.

6.3.4 Research and Development

Now many of departments in our college are PG departments. We are expecting M.Phil and Ph.D Programmes soon. Many of our staff members are already having guide ship in various universities. At present more than 40 candidates have registered for Ph.D., under our staff members for doing research. Our staff members have got major and Minor projects with various funding agencies such as DST, UGC etc. The financial assistance received from these agencies vary from Rs.1,00,000 to Rs.15,00,000.

6.3.5 Library, ICT and physical infrastructure / instrumentation

DIGITALISED LIBRARY /ICT – SOFT SKILL TRAINING

6.3.6 Human Resource Management

Our students are simple and down to earth . whenever necessity arises they involve themselves in offering voluntary support to the society .Many of the students participated in Prime Minister Modi “ Green- Clean India” –Swaach Bharth drive and cleaned the area to eradicate “Dengue out break “ within the

6.3.7 Faculty and Staff recruitment

Staff Recruitment is done by Tamil Nadu Government through Teachers Recruitment Board.

6.3.8 Industry Interaction / Collaboration

Special Economic Zone of Mahindra World City which is very close to our institution incorporated several famous industries like , BMW, Infosys, ipro, Apollo,,JK Tyres etc., Experts from these industries often visit our campus and deliver lectures regarding the human resources which is needed for this economic zone. Many of our students approached them for job opportunities and got it successfully. Apart from the private industries, the public sector company BSNL in collaboration with our college soft skill training centre has given three days training on cell phone servicing for our students. After the training they have conducted screening test and issued certificates. Many of our students have got jobs in unskilled labour sector. Keeping this in our mind, we the staff members as whole decided to conduct number of skill development programs for the students in coming year.

6.3.9 Admission of Students

In our institution we strictly follow open window system as per the guidelines given by the state government. During 2014-15 the number of students admitted in various disciplines is as follows.

courses	discipline	Male	Female	GT	BC	MBC	SC	ST	TOTAL
U.G	ARTS	98	194		64	93	132	03	292
	SCIENCE	26	95		44	45	29	03	121
	COMMERCE	43	57		33	33	33	01	100
P.G	ARTS	27	12		09	15	15		39
	SCIENCE	01	14		04	07	04		15
	COMMERCE	08	12		06	10	04		20

6.4 Welfare schemes for

Teaching and Non Teaching	Health insurance, housing loan, various loans for purchasing goods are provided by the government of Tamil Nadu for the welfare of the employees
Students	<p>All the Students are covered with regular yearly scholarships. Based on the income of their parents, students are provided with free hostels with free accommodation and food. Day scholar students are provided with free bus pass and concessional train travel pass.</p> <p>Apart from this, eligible students are getting special scholarships based on their parent's occupation . Women candidates are benefitted by Periyar Nagammai scholarships provided by the welfare department of the Tamil Nadu Government.</p>

6.5 Total corpus fund generated

NIL

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No			
Administrative	YES	AG&TN STATE Department audit		

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

We are affiliated to the University of Madras. University appointed board of studies, takes the necessary steps for updating the syllabus and change of examination system.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Steps are taken to get autonomy.

6.11 Activities and support from the Alumni Association

The Alumni Association of the institution started functioning more efficiently from the year 2013-14 . Regular alumni meetings were conducted throughout the year. During 2014-2015 an amount of Rs.40000 was generated from the Alumni of the college and deposited in the separate-- bank account. This amount was utilised for various development purposes of the institution with the consent of the alumni of the college and the college administration..

6.12 Activities and support from the Parent – Teacher Association

Parent-Teacher Association of the institution is well established .Regular PTA meetings were conducted throughout the year. During 2014-2015 an amount of Rs.1,20,000 was generated form the PTA of the college and deposited in the separate bank account. This amount was utilised for various development purposes and appointment of part time teachers and office assistants for the institution with the consent of the PTA of the college..

6.13 Development programmes for support staff

Support staff of our institution is getting regular need based training from the government. If necessary our staff assist them in the field of computer, income tax calculation and language skills.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Our campus was made more greenery by planting one thousand saplings provided by the forest department of Tamil Nadu Government during the year 2013-14. This year NCC and NSS of our college planted nearly 200 saplings in the campus. With the financial assistance of the Government of Tamil Nadu, the rain water passage was cleaned and renovated to enhance the rain water harvesting. With the help of the PWD department of the Tamil Nadu Government we cleaned the campus. The chemistry Department of our institution regularly conducts environmental awareness programme with the financial assistance from the Ministry of Environment and Forest of Government of India. They also conducted an environmental awareness rally and seminar to expose the younger generation. They have conducted slogan writing, Essay writing, Painting competitions for making the student aware of safe guarding the environment.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.

Extensive training in soft skills, yoga and personality development was given throughout year for the holistic development of our students. Job oriented training was given to the girl students to enhance their self employability. As part of the strengthening of the learning process, an amount of Rs.1.2 lakhs was spent for purchasing books for the library . Under the new scheme of RUSA our college institution has sent proposals again in the year 2014-15 for our needs in the field of science and for developing and infra structure.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

PLAN OF ACTION	OUT COME
1. Introduction of SMART CLASS, to give advanced learning opportunities to our students.	1 .Students of B.A English, B.Sc computer Science, B.Sc Chemistry and B.Sc Maths were introduced in this concept, it will be improved further in coming years.
2. Training for “STUDY ABROAD” scheme by Tamil Nadu Government to pursue training for six months at esteemed universities in UK.	2. Regular soft skill courses were conducted to improve the fluency in English with the help and support of our staff members as well as experts appointed by Government of Tamil Nadu. Students of M.Sc Chemistry and M.Com have attended the screening test for this programme and cleared the first round
3. Employability training for students	3. This year 11 companies including INTEL and BSNL came to our campus for offering training. Students have participated enthusiastically and benefitted.
4. New courses	4. During the academic year 2014-2015 BCA and B.A Political Science in Undergraduate level and M.Sc Computer Science, M.Phil in Chemistry, English, History and Tamil and Ph.D English and Tamil have been allotted to our college by the Government.
5. Construction of 14 new class rooms	5. The work is completed and the opening ceremony is expected soon.
6. Construction of toilets and sanitary facilities.	6. The work has been completed and the facilities were opened to the student in October 2014.

7. Seminars and workshops.	7. All the Departments of our college have conducted one day seminar to motivate our students to go for higher studies and create awareness about the importance of research and availability of various funding agencies for financial support to do research.
8. Major and Minor projects.	8. Due to the constant encouragement given by the Principal, Staff members from the Department of Chemistry, Zoology, English and Tamil have got minor projects and Department of Physics has got both major and minor projects.
9. Job training for students by Companies located close to our college.	9. During this year our college placement cell have taken many steps and invited many companies for giving regular training for better job opportunities.
10. Infrastructure Development	10. Electrical line, Drainage system and water facilities of the campus have been renovated. To improve the greenery of the campus saplings have been planted.
11. Participation in inter collegiate Sports and events	11. Our students have got First prize and trophy in inter collegiate foot ball competition conducted in our college during the academic year. Many of our students have participated in more number of sports and cultural activities throughout the year and got prizes.
12. Character building efforts	12. We stress upon Character building along with curricular development. For the holistic development and stress free life of a student, the IQAC of the college has conducted two programmes on Legal awareness and capability building and Kayakalpa Yoga training

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- * Transparency in student's admission and administration
- * Extensive Soft skill training to staff and students
- * Extensive Yoga training for the students

7.4 Contribution to environmental awareness / protection

Our campus is made more greenery by planting 200 saplings provided by the forest department of government of Tamilnadu during this year. With the financial assistance of government of Tamil Nadu the rain water passage was cleaned and renovated to enhance the rain water harvesting . With the help PWD of Tamil Nadu Government we cleaned the campus. The chemistry department of our institution regularly conducts environmental awareness programme with the financial assistance from the ministry of environment and forest of Government of India. They also conducts an awareness rally to expose the public about the importance of safeguarding the environment.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis) -NIL

8. Plans of institution for next year

1.Yoga Programme for students: As our Prime Minister stresses the importance of Yoga for all, we planned to conduct yoga programme throughout the year for the welfare of our students with help of external and our own staffs who are masters in yoga. In this regard we plan to introduce diploma in yoga through IDE of University of Madras.

2.Major and Minor Projects: Several of our staff members are doing research by getting funding for major and minor projects. Being a developing country we are fully aware of the importance of the research in order to compete with the developed countries. So we are planning to encourage the staff members more to get more research projects and we are going to motivate the students to go for research by conducting awareness programme.

3. Learning and Employability Skills Development: Having a degree without employability is not useful for students. So in order to develop skills for employment we are going to conduct several skill development programmes like soft skills, vocational training, training related to agriculture, computing skills, etc.,

4. Infra structure Development: As many as nine new courses have been allotted to our college by the Government. In order to accommodate the students in these courses, we need basic infrastructure. With our continuous effort, our government has sanctioned Rs.1.705crore for constructing 15 class rooms. The work is almost completed. We are awaiting for inauguration soon. In order to fulfil the other basic needs such as furniture , black board ,fans etc., we are going to approach the Government.

5. Eco-friendly Campus: Due to our continuous efforts, the campus is fully green and very pleasant . Still we have some more empty spaces which will be made greenery by planting more saplings and garden in the next year.

6. Sports and Cultural Activity: Being aware of the importance of co-curricular activities and extracurricular activities to the students , we are going to encourage the Physical Education Department to conduct more number of inter and intra collegiate tournaments and competitions.

7. Placement: Our college is surrounded by many prestigious industries and software companies' .In order to provide the employment opportunities to the students we approach these companies regularly. As many as eleven companies have come forward for giving training and employment for our students. This year more effort will be taken to bring more number of companies to create more employment to the students.

8.New Courses: We have applied for 13 various courses during the academic year 2013-14.Among these courses we have got the permission to start 2 UG courses, 1 PG course, 4 M.Phil and 2 Ph.D.,Courses. Due to the delay in getting the permission we are starting in the academic year 2015-2016. We planned to apply for more courses in the coming year.

ANNEXURE(I)

RAJESWARI VEDHACHALAM GOVERNMENT ARTS COLLEGE, CHENGALPATTU

ACADEMIC CALENDER 2014-15

College reopens after summer vacation -----	18.06.2014
Admission Starts on -----	18.06.2014
University results published on-----	12.07.2014
Last date for admission -----	30.08.2014
Last date for payment of university Exam fee -----	31.08.2014
Model Exam commences on -----	13.10.2014
Practical Exam commences on-----	15.10.2014
College closes on -----	31.10.2014
University Exam commences on -----	05.11.2014
Total number of working days for odd semester is	90
College reopens after winter vacation -----	26.11.2014
College closes for central valuation between -----	18.12.2014-31.12.2014
College reopens after central valuation-----	02.01.2015
University results published on -----	10.02.2015
Last date for payment of University Exam fee -----	15.02.2015
Practical exam commences on -----	03.03.2015
Model Exam commences on -----	15.03.2015
College Closes for vacation -----	06.04.2015
University Exam commences on -----	08.04.2015
Total number of working days in the even semester is	90.
Total number of working days in the academic year 2014-2015 is	180 days.

ANNEXURE (ii)

Analysis of the feedback with Alumni, Parents and the Students.

FEEDBACK FORMAT AND CONSOLIDATED REPORT

CRITERIA	AVERAGE	SATISFACTORY	GOOD
CURRICULAM ATMOSPHERE			
TIMINGS			
INFRA STRUCTURE FACILITIES			
TEACHING METHODS			
EXTRA CURRICULAR ACTIVITIES			
CO CURRICULAR ACTIVITIES			
LIBRARY FACILITIES			
INTERNAL MARK SYSTEM			
EXAM PATTERN AND VALUATION			
COMPETITIONS			
TEACHER-STUDENT RELATIONSHIP			
PTA			
NSS			
NCC			
RED CROSS			

Name N. VASANTHI

Name G. NATARAJAN

N. Vasanthi
Signature of the Coordinator, IQAC

G. Natarajan
Signature of the Chairperson, IQAC

Principal
R.V. GOVT. ARTS COLLEGE
CHENGALPATTU - 603 001.
D.O. Code No. CI 201

